

TELECOMMUNICATIONS UTILITY
BOARD OF TRUSTEES

January 27, 2021

4:00 p.m.

Meeting held electronically via Zoom due to the ongoing COVID-19 pandemic.

Members present: Batemon, Kajtazovic, Kurtenbach, Young, Van Fleet, and Council Liaison Sharon Juon.

Moved by Kurtenbach seconded by Batemon that the Agenda, as proposed, be approved. Voice-vote Ayes: Five. Motion carried.

Moved by Kajtazovic seconded by Kurtenbach that the minutes of December 16, 2020 as proposed, be approved. Voice-vote Ayes: Five. Motion carried.

Recognition of new board member Mike Young

Mr. Van Fleet recognized the board's newest member, Mike Young, who is replacing outgoing board member Randy Pilkington.

Mr. Young shared that he was born and raised in Waterloo, has three children, and practices law in Waterloo.

Mrs. Juon commented that Mr. Young's father helped co-chair the committee that helped establish the utility initially.

Recognition of former board member Randy Pilkington.

Mr. Van Fleet recognized former board member, Randy Pilkington, for his several years of service to the Waterloo Telecommunications Board.

Mrs. Juon commented that Mr. Pilkington was, she believes, was the first board chair.

Status update on the draft broadband study by Magellan Advisors.

Mr. Van Fleet commented that he had an update meeting with Magellan Advisors this morning. They are working toward a deadline of February 15, 2021 to have the next draft of the plan assembled. They are focusing on incorporating the Mayor's Smart City Initiative into the draft plan. The board will have approximately ten days to review prior to the next board meeting at the end of February.

Mrs. Juon questioned if the board is expecting anything that would need to go to the city council for incorporating into the city budget.

Michelle Weidner, Chief Financial Officer, commented that she put a request into the Capital Improvements Plan to begin to design of the city fiber that is needed. This may benefit the utility to some degree but this is a focus on things the city would need.

Moved by Kurtenbach seconded by Young that "Resolution establishing a Broadband Ad Hoc Committee of the City of Waterloo Telecommunications Utility Board," be approved. Voice vote - Ayes: Five. Motion carried.

Mr. Van Fleet provided an overview of the resolution. He explained that the committee would include community members that can help the board move the plan forward from a document actionable items. He shared that the committee would be comprised of individuals who can provide additional perspective in the areas of risk mitigation, digital infrastructure, community marketing, and finance and business strategy. The committee would be separate from the board but they are subject to the same open meeting rules as the board.

Mr. Kurtenbach questioned if other boards have ad hoc committees.

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Kelley Felchle, City Clerk, explained that the city does have other ad hoc committees and listed two that currently serve the city council.

Ms. Kajtazovic questioned if the members serving on the committee would be appointed by the Mayor or if anyone can come forward to serve.

Kelley Felchle explained that the board chair recommends committee members to serve then the board would confirm the appointment, which is a process similar to how members are appointed to this board. She further explained the structure of the committee as outlined in the resolution.

Mrs. Juon questioned if recommendations for appointments should be directed to Mr. Van Fleet.

Mr. Van Fleet confirmed that appointee suggestions can be directed to him.

With no further business before the board, it was moved by Young seconded by Kurtenbach that the meeting be adjourned at 4:20 p.m. Voice-vote Ayes: Five. Motion carried.

Kelley Felchle
City Clerk