

Community Development Meeting Minutes

August 17, 2021

I. Call to order

Cody Leistikow called to order the regular meeting of the Community Development Board via zoom at 4:00 p.m. on Tuesday, August 17, 2021. Leistikow asked for an approval of the agenda for August 17, 2021.

It was moved by Hansen and seconded by Weekley to approve the agenda. Motion carried.

II. Attendance:

Present: Chairperson Cody Leistikow, Zach Hansen, Cam Campbell, and Angela Weekley

Members Absent: Felicia Carter, John Chiles and Jenna Northey

Also Present: Rudy D. Jones, Community Development Director; Anita Rousselow, Administrative Secretary; Angie Fordyce, Community Development Coordinator; Matt Chesmore, Senior Rehabilitation Specialist; Mindy Smith, Intake Specialist; Noel Anderson, CPD Director

III. Approval of minutes from last meeting

Leistikow asked for an approval of the minutes of the last meeting July 20, 2021. It was moved by Weekley and seconded by Hansen to approve the minutes of the meeting on July 20, 2021. Motion carried.

IV. Old Business:

- a) **Staff Updates and Lead Grants:** Staff has been doing training and webinars along with their usual workload. There has been several webinars available, among those are webinars on environmental review, Davis Bacon Standards and Homebuyer Assistance Monitoring.
- b) **COVID-19 Funding:** Staff is in the process of submitting the changes that were needed to the amendment for Round 3 of the CARES Act funding. Staff also needs to determine what we have left to spend and how to spend funding for Round 1 of CARES Act funding. We also are in the initial stages of getting the environmental review done for Round 2.

V. New Business:

- a) **Endorse Contracts July 2021:** Leistikow asked for a motion to approve the contracts. Campbell made a motion to approve contracts for July 2021 and the motion was seconded by Weekley. Motion carried.
- b) **Neighborhood Services:** Although the Neighborhood Services Coordinator was out of the office, Smith Nalls presented the board with a Neighborhood Services Report discussing National Night Out and North End Music Fest.
- c) **Monitoring:** Monitoring of the sub recipients is continuing and there has been no red flags as to date. The sub recipients are very responsive to questions that staff has had about their processes.
- d) **Set Date for Public Hearing on CAPER** –A date was set for the Consolidated Annual Performance and Evaluation Report public hearing which will be held at 4:00 on September 21, 2021. Leistikow asked for a motion to set the date. Weekley made a motion to set the date for September 21, 2021 and Campbell seconded that motion. Motion carried.
- e) **Home Modification Grant:** Community Development was not awarded the Older Adults Home Modification Program Grant. A debriefing by HUD with the CD office will be held on October 4th so they can go over any weaknesses or strengths that our grant application had. Our office will submit for this grant in the future.

VI. Discussion Items:

- a.) **National Night Out:** Council did not attend the Neighborhood National Night Out celebrations as a group this year as in the past. It was mentioned that possibly next year it would be beneficial to the City if they attended those celebration as a group or unit next year.
- b.) **Edison School Lot:** The meeting held on August 10th for the Planning, Programming and Zoning Commission was discussed. There was heavy opposition at the meeting for the proposed Three Little Lamps LLC 4-plex development. The developer at this time has withdrawn his application for the proposed development.

VIII. Adjournment

Leistikow asked for a motion to adjourn the meeting. A motion was made by Weekley and seconded by Campbell. Motion carried. Meeting Adjourned.

Minutes submitted by: Cody Leistikow Minutes approved by: Board